

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA STAFF REPORT**

**AGENDA DATE:** April 4, 2017

**ACTION REQUESTED:** Conduct a Public Hearing to receive comments on an application for the Community Development Block Grant Public Service Funds beginning July 1, 2017 through June 30, 2018.

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**BACKGROUND:** The Department of Commerce notified Kittitas County and HopeSource that there is a total of \$84,503.00 available in Community Development Block Grant funds to provide public services for the period beginning July 1, 2017 through June 30, 2018. This amount includes a \$3,500.00 County Administration fee.

**INTERACTION:** As part of the funding requirements the Board of County Commissioners are to conduct a Public Hearing to inform citizens of the availability of funds, eligible uses and receive comments on proposed activities, particularly from low-and moderate-income persons, as well as receive comments on the programs past performance and use of their 2016 CDBG Public Service Grant funds.

**RECOMMENDATION:**

Conduct a Public Hearing to consider public comments on the availability of funds, eligible uses and proposed activities on the Community Development Block Grant public service funds available to Kittitas County and HopeSource.

Approve & authorize signature on the 2017 CDBG Public Service Grant Application materials including:

- CDBG Project Summary
- Project Description & Low and Moderate–Income Benefit Table
- Annual Budget (July – June)
- Citizen Participation Documentation
- Resolution with Certifications of Compliance
- Title VI Certification
- Public Services Environmental Review

If the Board approves the Grant Application, and Agreement between Kittitas County and HopeSource will be forthcoming at a future Agenda once it's been accepted and approved by the Department of Commerce.

**HANDLING:** Email and send 1 original application to:

Laurie Dschaak, Department of Commerce  
1011 Plum Street SE  
PO Box 42525  
Olympia, WA 98504-2525

1 copy - HopeSource  
1 copy - Judy Pless, Budget & Finance Manager

**ATTACHMENTS:** CDBG application materials

**LEAD STAFF:** Judy Pless, Budget & Finance Manager  
Susan K. Grindle, HopeSource  
Julie Kjorsvik, Clerk of the Board